

Parent Code of Conduct

The following **Parent Code of Conduct** is in place out of respect for your child's learning environment, their teachers and all the staff of St. John Brebeuf School. Please read the following to familiarize yourself with the expectations.

Children learn by example:

1. If you are in the building when 'O Canada' is being played, please stop what you are doing until it is finished and announcements are completed.
2. Students are not allowed to use cell phones or electronic devices during school hours. Please refrain from using your cell phone when volunteering.

Children learn while being focused:

3. If picking up your child during school hours please report to the school office. The office will notify your child to meet you in the foyer.
4. If dropping off anything for your child (lunches, clothing, homework, etc.) please leave it in the office. It will be delivered to your child's classroom.
5. If needing to speak to your child on the phone, please leave your phone number with the school office. Unless it is an emergency, your child will be asked to call you back during their next recess or lunch break.

Children learn patience and respect from observing the behaviours of the world around them:

6. If needing to meet with a staff member, please email them to set up a suitable appointment time so that they can give you their full time and attention.
7. All classroom based matters must be discussed with the teacher and a reasonable effort made to solve the problem at that level before administration will become involved.
8. If you witness any issues with your child, please contact the teacher. Do not approach other children involved. Students are to contact a supervisor or teacher if they should witness any issues that need reporting.
9. Please give staff adequate time to investigate/solve issues that may arise with your child. All efforts are made to hear all sides of the story from our students and this can sometimes take a few days.
10. Email is to be used as a tool for reminders and clarification. If you have concerns, you should arrange a meeting with the teacher. When sending emails to staff, please refer to the 'Respectful Workplace' Policy - Workplace Safety & Health Division Regulation # M.R. 217/2006 to be sure you are adhering to the criteria outlined.

Thank you for being the best example for your child.